



## **INSTRUCTIONS FOR THE EXPORT OF PERSONAL FIREARMS**

If you intend to take a personal firearm with you overseas you are required to complete two forms. Both the Restricted Goods Export Permit (RGP) and an Export Declaration (B957) need to be completed and processed by the Australian Customs Service prior to your departure. These forms may be faxed to you or may be downloaded from the Customs website: [www.customs.gov.au](http://www.customs.gov.au)

Customs no longer accepts faxed or mailed documentary (manual) export declarations. You may lodge your declarations at any Customs counter or Australia Post Key POST outlet.

### **Export Declaration**

When filling out an export declaration for the export of a personal firearm, the following codes are required:

Commodity Classification Code = **99030010**

The field indicating the mode of export of the firearm should be filled out depending on how you send the firearm overseas:

Mode of Export by Sea freight = **OT**  
Mode of Export by Air freight = **OT**  
Mode of Export in your hold luggage = **AB**

### **Registering as client**

Before your RGP & EDN can be processed, you will need to register as a Customs Client by completing a B319 form (attached).

### **Evidence of Identity Check (EOI)**

Customs will not accept documentary export declarations without the exporter completing a 100-point Evidence of Identity (EOI) check. This EOI must be completed each and every time documentary declarations are lodged with Customs.

They may be lodged at any Customs counter or at an Australia Post KeyPOST outlet. The EOI check will be conducted at the time the documents are lodged.

Australia Post will levy a charge for each EOI check. No charges are levied at a Customs counter for EOI checks.

To complete your EOI check, you must present 100 points of identity in the form of **one primary document** and one or more secondary documents. All documents must show

your given and family names. At least one of the documents must have your photograph on it.

The following table outlines some of the documents acceptable for Customs EOI checks.

Points	Example Documents	Type
70	<ul style="list-style-type: none"> <li>• Full birth certificate</li> <li>• International Travel Document (eg passport)</li> </ul>	Primary
40	<ul style="list-style-type: none"> <li>• Australian licence or permit (eg a driver's licence)</li> <li>• Identity card issued by a government agency</li> </ul>	Secondary
35	<ul style="list-style-type: none"> <li>• Mortgage documents</li> <li>• Letter from Australian employee</li> </ul>	Secondary
25	<ul style="list-style-type: none"> <li>• Medicare card</li> <li>• Credit or automatic teller machine (ATM) card</li> <li>• Utility account (eg telephone; gas; electricity)</li> </ul>	Secondary

### **RGP**

When completing the RGP, please read the document carefully, fill in all the details required at numbers 1-19 inclusive and sign the Exporter's declaration. You only need to get an RGP if you are sending a *personal* firearm to your final destination by air freight; sea freight or you are carrying the firearm with you in your hold luggage. If you intend to post the firearm overseas or the export of the firearm in a commercial transaction (more than four firearms) then you will need to acquire a permit from the Department of Defence (DoD). The relevant section of the DoD, the Defence Trade Control and Compliance Section, may be contacted on (02) 6266 2586.

**Applicants must present a valid Firearms License and a Certificate of Registration (proof of ownership documents) at the time of the RGP application.**

When an RGP authorisation is given you are required to export the firearm **within 28 days** from the date of authorisation, otherwise you will have to apply for a new RGP.

### **Flight Details**

Please include all flight numbers & departure times for your trip, as the RGP must be validated and requires an examination of the firearm/ammunition/parts by a Customs Officer at the airport prior to departure.

### **Re-Import**

If you intend to bring the firearm back to Australia, it will also be necessary for you to obtain the relevant form B709 – "Importation of Firearms - Police Confirmation" from your local State or Territory Policy Organisation. The contact phone number in SA is 8204 2495.